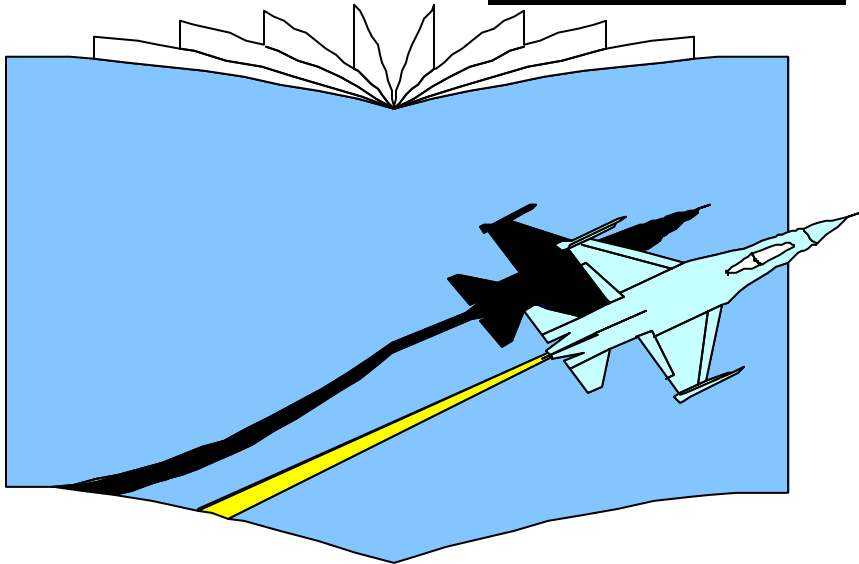
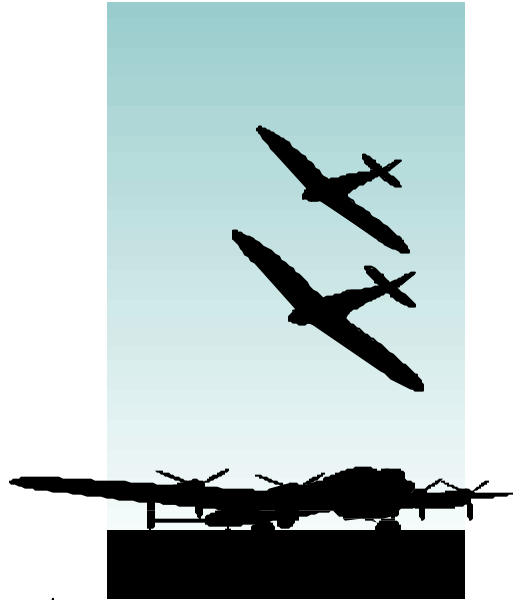




**RULES AND
REGULATIONS
OF THE
BICKLEY MODEL
FLYING CLUB
2006 edition
incorporating
Addendum 2009**



PESONAL INFORMATION

NAME

ADDRESS

BMFA NUMBER

MEMBERS AGREEMENT

Members of the Bickley model-flying club shall be issued with a full set of club rules.

Members will also be given a coloured current year disc (or equivalent) for their flight box.

Members will also have a key for the two gates, replacement keys are charged at £2.50

Gates must be kept locked at all times with the exception of Sunday when the gun club has the outer gate left open for its members between 10.00 till 16.00.

Club renewal fees for the following years must reach the Secretary or Treasurer by the 31st of December; otherwise it will be deemed that the member has resigned from the club. It is the member's responsibility to get the renewal on time to the club officers.

All members without exception must complete and return the renewal form with the annual fee; renewal will not be accepted without the signed form.

The BICKLEY MODEL FLYING CLUB CONSTITUTION AS AT 11 October 2005

- 1 The club shall be called The Bickley Model Flying Club (BMFC) and will be affiliated to the British Model Flying Association (BMFA)**
- 2 The clubs principal aim shall be the promotion of safe and responsible model aircraft flying.**
- 3 All members without exception must obey all club rules. Failure to do so may result in disciplinary action by the club which may lead to dismissal.**
- 4 All flying members must be members of the British Model Flying Association and must be able to provide evidence of such on request.**
- 5 When there is a joint meeting between Bickley Model Flying Club and another club, the participating club must be able to provide evidence of adequate insurance cover well in advance of the event.**
- 6 Members may invite guest fliers to the site on prior arrangement with two of the committee BUT they must be BMFA insured and the club member must assume total responsibility for the actions and safety of the guest. Guests may fly under the supervision of designated instructors if their ability requires it and such arrangements must be made in advance of the visit.**
- 7 A member means any flying adult member.**
- 8 A member may be made a life member for extensive services to the club. Life members can only be created by a majority ballot of club members at a General Meeting. The committee has the right to grant up to two Annual Honorary memberships in recognition of services to the club. These Annual Honorary memberships to be for 12 months only.**
- 9 Persons wishing to become members shall apply in writing to the Honorary Secretary and the application will then be sub-**

- mitted to the Committee for consideration. All applications will be dealt with in the order of receipt when vacancies exist.
- 10 The committee has the right to refuse membership to new applicants and is not required to provide reasons to the applicant.
 - 11 All members whose signature appears on their application form shall be so signing agreement to abide by the club rules and constitution.
 - 12 New member's subscriptions shall be subject to status, plus the joining fee as decided at the Annual General Meeting. At present, this is for all adults, the equivalent of one year's subscription. Any member who is over the age of 65 and has been a full fee paying member of the club for more than 5 years may request their club fees to be reduced to that agreed at the AGM for those over the age of 65.
 - 13 Members must pay their annual subscriptions for the following year by the date agreed at the Annual General Meeting. Failure to renew by that date will automatically mean that membership of the club will lapse, unless alternative arrangement have been made in advance with either the Secretary or the Treasurer. All renewals must be accompanied by a signed renewal form.
 - 14 Members letting their membership lapse will be required to re-apply for membership and pay the joining fee on their return to the club.
 - 15 All field safety rules and regulations will be reviewed continually in the light of circumstances by the committee. The field safety rules are considered as a supplementary code to those laid out by the British Model Flying Associations Members Handbook, compliance with which is mandatory within Bickley Model Flying Club.
 - 16 Any complaint concerning any member must be made in writing and signed by the complaint(s). The written complaint must then be forwarded to the secretary so that the matter can be addressed at the next committee meeting.
 - 17 The committee may impose a flying suspension not exceeding 90 days upon any member in the event of misconduct. Any

suspension must be accompanied by a written or verbal warning as deemed appropriate by the committee.

18 The committee may consider removal from the roll of members any member whose conduct on the field or elsewhere is considered to be prejudicial to the club. Dismissal will be in accordance with the following procedure in order to comply with the Laws of Natural Justice.

- A) The member is to be given a verbal warning by an authorised Committee Member in which the member(s) is made aware of their misdemeanour and what is reasonably required to do to make amends**
- B) If the member does not respond they are to be given a written warning by an authorised Committee Member to advise them of their misdemeanour and what is reasonably required to do to make amends.**
- C) If they still fail to respond the Committee should invite them in writing to meet with them at a previously agreed date and time to discuss the situation, advising that they are considering withdrawal of that person(s) membership.**
- D) If they still fails to respond to reasoning or fails to attend without reasonable cause, the Committee can advise them in writing that their membership has been withdrawn, citing the reasons for withdrawal of membership.**
- E) When the member is advised of the withdrawal of their membership, they must be given the right of appeal. Should they opt to appeal this will be to the Club membership at an EGM which the Committee would call on their behalf at a previously agreed date and time. The motion to uphold the membership withdrawal or reverse it MUST be in accordance with the voting procedures set out in the Club Constitution.**
- F) In the event of Gross Misconduct, immediate dismissal without warnings may be considered but the member must still be accorded their rights to present their case to the Committee and be given the right of appeal in**

accordance with sub paragraphs c, d and e above.

G) In the event of dismissal all fees are forfeited and gate keys are to be returned immediately to the Secretary.

- 19 Any alteration to this Constitution can only be made at a General Meeting called for the purpose. Any proposed alterations must be submitted to the Secretary in writing at least 28 days prior to the meeting.
- 20 Use of any Bickley club facilities for commercial gain (Commercial or otherwise) by any individual or group of individuals is strictly prohibited.
- 21 The number of flying members should not exceed that specified in the lease or agreement or decided at an Annual General Meeting should the club own its facilities.
- 22 Any change or addition to the rules must be ratified either at an Annual General Meeting or at an Extraordinary Meeting called specifically for that purpose.

COMMITTEE

- 23 An Annual General Meeting of the club shall be held for the purpose of electing officers and committee to serve for the ensuing year.
- 24 The Committee of the club shall comprise of no more than 10 members including the Executive Committee. A quorum of any committee meeting shall consist of a majority of Committee Members.
- 25 Officers of the club shall consist of Honorary Chairman, Vice Chairman, Honorary Secretary, Honorary Treasurer, Competition Secretary, B.M.F.A. representative, Newsletter Editor, Events Officer, Welfare Officer, and Ordinary Member.
- 26 The Executive Committee shall consist of four members. These shall be Chairman, Vice Chairman, Secretary and Treasurer.
- 27 Any committee member or member who is involved in any organisational position within the club must hold current membership of the British Model Flying Association.
- 28 Committee members shall be elected from written nominations at the Annual General Meeting, to serve for a period of one year. The Committee will be elected by majority vote by a show of hands from eligible members present. Postal votes

may also be accepted by the Secretary providing they are received before the commencement of the meeting and they indicate a definite vote. Proxy votes are not allowed.

- 29 **Should a Committee position become vacant, the committee may co-opt a replacement who will then serve until the following Annual General Meeting. This will be by a majority vote from the Committee members.**
- 30 **Members elected to office will have full voting rights at all meetings. In the event of a tie, the Chairman will have a casting vote.**
- 31 **The Executive Committee reserve the right to carry out negotiations and make decisions in the interest of the club or on behalf of the membership where necessary without consulting the other committee members.**
- 32 **The secretary must be informed of any negotiations proposed by club members which affect the Club as a whole and copies of any written correspondence must be submitted to him/her for record purposes.**
- 33 **Any Committee Member or Officer wishing to resign should do so in writing.**
- 34 **Any member of the Committee who is absent from three consecutive Committee meetings without reasonable cause will automatically forfeit their seat on the Committee.**
- 35 **The Committee may pay accounts and incur any normal liabilities on behalf of the Club. If a Committee member engages or becomes involved in court proceedings, whether criminal or civil in their representative capacity on behalf of the club, as opposed to their capacity as a private individual the club will indemnify the Committee Member in respect of any fines or damages or costs awarded against the Committee Member.**
- 36 **In the event of a Committee Member being awarded damages or costs in the course of proceedings taken by them in their representative capacity, such damages or costs will belong to the Club and not the Committee Member personally and upon receipt that Committee Member will pay them to the Club Treasurer.**

Voting and Conduct of Meetings.

- 37 All meetings will be agendered and minuted. Any other business will only be accepted at general meetings if the Secretary is given at least 14 days notice in writing of the item to be discussed.**
- 38 A quorum of any general meeting is to be at least one fifth of the membership entitled to vote.**
- 39 Voting will normally be by a show of hands; however a secret ballot must be taken should any member request that this be done. Proxy votes will not be allowed.**
- 40 All proposals must be seconded and voted upon. A majority vote is required to carry any proposal.**
- 41 Amendments to proposals must be voted on first.**
- 42 Non committee members may attend committee meetings as observers by applying to the Secretary at least 14 days before the meeting. Any non committee member may be asked to leave the meeting subject to approval from the Committee.**
- 43 Non club members may attend Club meetings as observers, as invited guests of a club by applying to the Secretary at least 14 days before the meeting. Any non Club member may be asked to leave the meeting subject to approval from the Committee.**
- 44 The Committee, through the Chairman has the power to ask a person to leave any meeting in the event of that person disrupting the meeting.**
- 45 Patrons of the club have no voting rights but are free to attend all club meetings.**

Annual General Meetings

- 46 A convenient date for the Annual General Meeting will be decided each year by the committee. At least 28 days notice of the meeting will be given in writing to all members.**
- 47 Annual subscriptions and the joining fee will be decided at the Annual General Meeting.**

- 48** Subscriptions are due by the 31 December each year. Any member who has not paid the subscription for the ensuing year by this date forfeits membership UNLESS alternative arrangements have been made prior to this date either with the membership secretary or the treasurer.
- 49** An Auditor or Auditors shall be elected by the Committee to examine the accounts before the Annual General Meeting to verify that the balance sheet is correct and fairly represents the expenditure and receipts of the club, its assets and liabilities.

Extraordinary General Meetings

- 50** The secretary will convene an Extraordinary Committee Meeting within 14 days on request from any member of the Executive Committee stating the business to be discussed.
- 51** The Secretary shall convene an Extraordinary General Meeting of the club by a resolution of the Committee stating the business to be brought before the meeting of which 28 days notice has been given to all members in writing stating the business to be discussed.
- 52** The secretary shall convene an Extraordinary General Meeting of the club on receipt of a request in writing by not less than 1/5 of the members eligible to vote, stating the business to be brought before the meeting, of which 28 days notice has been given to all members in writing stating the business to be discussed.
- 53** When a request for a meeting to be made in accordance with article 52 and is not called within 28 days, the requisitioners may themselves convene an Extraordinary General Meeting of the Club by giving 28 days notice in writing to all members, duly setting out the purpose for which the meeting was called. Any resolutions passed at such a meeting shall have the same force and effect as if they were passed at a meeting convened by the Committee.

Dissolution of the Club

- 54** Should it be considered necessary or desirable to dissolve the Club, the Committee will call an Extraordinary General Meeting. Should a quorum fail to appear, the meeting will be adjourned and a further E.G.M must be called. The second meeting will proceed even if a quorum is not present and the motion will then be carried by a simple majority vote.
- 55** On dissolution and after the sale of assets, settlement of all outstanding debts and the refund of subscriptions for the remaining part of the year to the paid up members, the funds remaining will be distributed in equal shares to the Clubs current paid up membership.
- 56** If the final accounts are less than required to refund the subscriptions to the members, the total money remaining will be distributed pro rata to current fee paying members.

Bickley Model Flying Club Flying Field Rules

- 1** ALL Members are to be considered active safety officers when they are in attendance at the flying field. And they have the power to ask pilots to land and if necessary ground aircraft that are considered unsafe. A report must be made to the committee as soon as possible and they will decide if any further action is deemed appropriate.
- 2** In view of the proximity of another flying site the only frequencies that will be allowed on site will be those agreed between the two clubs and published by the club in the news letter.
- 3** All members shall while flying their models do so in a manner so as not to cause risk or injury or inconvenience to any third party or any injury or damage to any animal or property belonging to a third party.

- 5 The club nor the committee shall be responsible for any damage caused by its members.**
- 6 No person shall operate any transmitter without first ascertaining (by whatever means is in current use) that the same frequency, colour or number is not already in use.**
- 7 Only B.M.F.A. type approved equipment on any frequency recognised by them or allocated by the appropriate government department is to be used.**
- 8 Both gates MUST be kept locked at all times unless we have been requested otherwise by either the gun club or the farmer. They may be left open when the club has an official flying meeting at the field.**
- 9 The flying area (The Patch) shall be established in accordance with the wind direction and only the person(s) ready to fly shall enter this area unless the person concerned is under instruction by a competent flyer or club recognised instructor. In such cases the instructor shall accompany the student.**
- 10 All aircraft shall be silenced in accordance with B.M.F.A. guidelines or a level stipulated by the appropriate government department or agency.**
- 11 There is to be NO flying over the gun club butts.**
- 12 Should a model land in another field only the minimum number of members should assist in the search and recovery of the model.**
- 13 Should a model land within the gun club area of the field prior permission to retrieve MUST be sought from those in charge of the safety at the gun club.**
- 14 No flying or running of engines shall take place before 10.30 am on any day of the week.**
- 15 All members must be able to produce a current membership disc should they be asked. (It is suggested that it be attached to the flight box). ALL transmitters MUST display their frequency number.**

- 16 No person unless a club member shall be allowed to fly unless prior approval has been obtained from two committee members and proof of insurance must be obtained.**
- 17 The B.M.F.A. insurance is only valid for the named member**
- 18 Any member using PCM radio must set the failsafe so that all flying surfaces go to a pre-determined position and engine set to either to tick-over or stop at members discretion.**
- 19 All vehicles must be parked behind the safety fence. It is permitted for those that have disabilities for their vehicles to be driven to the pits for unloading/loading but the vehicle must be returned behind the safety fence as soon as practicable..**
- 20 The maximum number of aircraft permitted in the air at any one time shall be six.**

RULES ADDENDUM OCTOBER 13TH 2009

- 21 The area beyond the access lane i.e. the field behind the car park is now a non flying zone AT ALL TIMES although when the gun club is NOT ACTIVE the area past the access lane can be used for take offs and landing circuits only. (refer map on back page)**
- 22 Whilst the gun club is in operation all flying is to be done in the area marked. The corridor is NOT TO BE USED even when the wind direction is not favourable.**
- 23 Gas turbine and IC powered ducted fan models and models over 7 kg must use a caller, who is a BMFA member, AT ALL TIMES.**
- 24 Only one Gas turbine models or IC powered ducted fan model can be in the air at any time.**
- 25 Only 3 two-stroke petrol powered models each with a total capacity exceeding 30cc can be in the air at one time.**

CLUB NIGHTS ARE HELD ON THE 2nd TUESDAY OF EVERY MONTH. THROUGH OUT THE WINTER MONTHS THEY ARE HELD AT THE OLYMPIC SPORTS CENTRE AT SWANLEY STARTING AT 8.30pm till 10.30pm THROUGH THE MONTHS OF APRIL. MAY, JUNE, JULY AND AUGUST THEY ARE AT THE PATCH. WE NORMALLY HAVE SOME EVENT ARRANGED FOR THE NIGHTS AT THE PATCH, BBQ AND FLYING COMPETITIONS ARE NORMALLY ARRANGED.

MEMBER'S ATTENTION IS DRAWN TO THE FACT THAT WE HAVE ANOTHER MODEL FLYING CLUB CLOSE TO OUR FLYING SITE, WE OPERATE ON SPLIT FREQUENCIES. THIS HAS BEEN AGREED BY THE B.M.F.A. FOR SAFETY REASONS AND ANY BREACH OF THIS RULE WILL EFFECT YOUR MEMBERSHIP. WE EXPECT YOUR FULL CO-OPERATION IN OBSERVING THIS RULE.

**THE ONLY CHANNELS NUMBERS THAT MAY BE USED AT THE BICKLEY FLYING SITE ARE AS FOLLOWS.
55, 57, 59, 61, 63, 65, 67, 69, 71, 73, 75, 77, 79, 81, 83, 85, 86, 87, 88, 89,
90**

34.950	channel 55	34.960	channel 56	34.960	channel 56
34.980	channel 58	34.990	channel 59	35.000	channel 60
35.010	channel 61	35.020	channel 62	35.030	channel 63
35.040	channel 64	35.050	channel 65	35.060	channel 66
35.070	channel 67	35.080	channel 68	35.090	channel 69
35.100	channel 70	35.110	channel 71	35.120	channel 72
35.130	channel 73	35.140	channel 74	35.150	channel 75
35.160	channel 76	35.170	channel 77	35.180	channel 78
35.190	channel 79	35.200	channel 80	35.210	channel 81
35.220	channel 82	35.230	channel 83	35.240	channel 84
35.250	channel 85	35.260	channel 86	35.270	channel 87
35.280	channel 88	35.290	channel 89	35.300	channel 90

WOULD MEMBERS ALWAYS USE THE CLUB PEGBOARD SYSTEM IN OPERATION AT THE PATH.

YOUR NAME AND CHANNEL NUMBER MUST BE SHOWN ON THE PEGBOARD WHILE FLYING.

YOUR TRANSMITTER MUST HAVE YOUR CORRECT CHANNEL NUMBER ATTACHED TO IT WHILE IN OPERATION.

THESE RULES ARE IN PLACE FOR THE SAFETY OF ALL MEMBERS OF THE CLUB.

Bickley Model Flying Club

Financial Rules

- 1 All fees payable to the club shall be paid into a current account with a recognised Clearing Bank. At the discretion of the Treasurer, surplus funds may be held in an interest bearing account with acknowledged financial institutions.**
- 2 The club Treasurer, in addition to the statements received from the financial institutions maintain an independent record of all payments authorised by him or her together with the reason for the expenditure.**
- 3 A financial statement will be available at each Annual General Meeting.**
- 4 The Treasurer shall on no account issue a cheque when payment thereon would result in an overdraft which has not been authorised by the Bank, or sought by the committee.**
- 5 Cheques issued by the Treasurer shall be signed by any combination of two of the following : Treasurer, Secretary, Chairman**
- 6 The Secretary and Treasurer shall be responsible for collecting the Club fees as well as those of the British Model Flying Association, keeping suitable records and paying all fees to the said society when required.**
- 7 The club shall not apply for any financial loan or overdraft unless a) the application has received the approval of all senior members and every member has pledged to repay his or hers portion of the amount borrowed should the Club be wound up before the loan has been completely repaid.**
- 8 All club acquisitions or work over £500 should be supported by a written quote where feasible and be put to the committee for a majority decision before proceeding with the work or acquisition.**
- 9 In the event of a possible overspend in the annual budget, as a minimum, the Executive Committee is to be advised and their guidance sought. .**

GAS TURBINE USE AT THE FIELD

Our club rules state that we use the JMA rules for their safe use at the field.

It goes without saying that if you intend to operate a gas turbine you should make sure you are familiar with those rules.

In order to keep it simple the following is a summary of what is expected:

The general construction of your model should be of a very high standard, constructed in accordance to manufacturers instructions.

Radio, servos, aerials, linkages, batteries and switches should all be carefully installed, suitable for the job and well protected from heat and vibration. Be especially careful that no clothing, wires, leads or tubing can be sucked into the engine. (Gas turbines are very efficient vacuum cleaners and expensive to repair).

Never operate a gas turbine alone

Never operate a gas turbine without a full CO2 fire extinguisher.

Never point the hot exhaust towards any person.

Get your model checked by an experienced pilot before you fly.

You must fly with a helper. Don't fly alone.

Keep the safety zone as detailed by the manufacturer clear of people.

Check your model after each flight especially if your last landing was less than perfect.

If you are in any doubt don't fly. The consequences could be very dangerous at worst or very expensive at best.

Pit and Start-up Area Safety Rules.

Starting and running of engines will only take place in designated Start-up Areas, which will be located Air Side of the Crowd Line. The Start-up Areas will be separated from the general Pits area and will be used to prepare aircraft for flight. Consideration should be given to establishing separate Start-up Areas for Gas Turbines and Ducted fans.

An Engine Test Area will be established at a significantly greater distance from the Pits area than the Start-up Areas but remaining Air Side of the Crowd Line.

When starting and running an aircraft's engine(s) the jet exhaust should wherever reasonably possible be directed away from the Crowd Line. This rule applies to **all aircraft**. Gas Turbines which require to be started with tailpipes directed downwind must be located such that the effect of the jet blast on people and property is negligible.

All gas turbine powered aircraft whose engines are being started will be positioned such that jet tail-pipes will exhaust over hardened surfaces away from any dry grass areas and complying with rule 4.1 above.

All non-essential personnel are to be kept clear of the immediate vicinity of aircraft whose engines are being started and run.

The Pit and Start-up Areas must be kept clean and any loose items must be picked up or secured to prevent being sucked into a fan or gas turbine.

Pilots are to ensure, before each flight, that their aircraft are airworthy and that their radio system is functioning properly and all batteries are adequately charged.

Pilots must remain within the confines of the Pilot Box for the duration of the flight.

Aircraft are to be flown in an area to the far side of the Display Line, which will be also be designated as the Safety Line. Pilots will be required to terminate a flight if, at any time, they allow their aircraft to pass over the Safety Line. A subsequent infringement of the Safety Line will eliminate the Pilot from the Event. The Safety Line for aircraft over 7 kg may be crossed for take-off and landing but at no time during an aircraft's operation must such aircraft come closer than 30 metres from the Crowd Line.

Any Pilot who allows his aircraft to overfly the Public Area will immediately be required to bring the aircraft back to the runway and land. He will be banned from any further flying for the duration of the Event.

Except during take-off and landing, low flying, below 3 metres above ground level, may only be undertaken with the aircraft flying on a constant heading in a direction parallel to the runway centre line.

High speed manoeuvres must be made in a direction parallel to the Crowd Line or heading away from the Public Area. Such manoeuvres must be confined to the far side of a vertical plane, parallel to the Crowd Line, which is displaced 30 metres horizontally from the Pilots Box.

The above information is extracted from the JMA safety rules. The full rules and regulation can be obtained from the JMA



